

Public Document Pack



Agenda for a meeting of the Bradford West Area Committee to be held on Wednesday, 28 November 2018 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

MEMBERS: LABOUR COUNCILLORS	ALTERNATE MEMBERS: LABOUR COUNCILLORS
A Ahmed	Azam
Akhtar	Dunbar
Amran	Arshad Hussain
Duffy	Shabir Hussain
Engel	Lal
Kamran Hussain	Mullaney
Mohammed	Shabbir
Nazir	Swallow
Shaheen	Thirkill

NOTES:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar
City Solicitor

Agenda Contact: Asad Shah, Committee Secretariat, City Hall, Bradford BD1 1HY
Phone: 01274 432280
E-Mail: asad.shah@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.



Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 26 November 2018.

(Asad Shah - 01274 432280)

B. BUSINESS ITEMS

5. BONN ROAD, BRADFORD - PETITION

1 - 6

The report of the Strategic Director, Place (**Document “Q”**) considers a petition requesting permit parking on Bonn Road, Bradford.

Recommended –

- (1) **That no further action be taken on the request for permit parking on Bonn Road, Bradford.**
- (2) **That the petitioners are informed accordingly.**

(Andrew Smith – 01274 434674)

6. THE ALLOCATION OF THE COMMUNITY BUILDING GRANTS (EXTENDED COMMUNITY CENTRE CORE COSTS)

7 - 14

The report of the Strategic Director, Place (**Document “R”**) sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.



Recommended –

Bradford West Area Committee notes the proposed allocation process for Community Building Grants.

Bradford West Area Coordinator is requested to organise meetings of the Area Committee’s Grant Advisory Group to consider Community Building Grant applications for funding from groups within the Bradford West Area.

Bradford West Area Coordinator will bring a further report to a meeting within the 2018-19 municipal year, with recommendations from the Grant Advisory Group on how to allocate the Community Building Grants funds available.

(Mahmood Mohammed – 01274 437467)

7. ANNUAL REPORT ON STREET CLEANSING, ENVIRONMENTAL ENFORCEMENT AND COUNCIL WARDENS AND INFORMATION ABOUT THE MERGER OF THE PARKS SERVICE INTO NEIGHBOURHOOD AND CUSTOMER SERVICES. 15 - 32

This report of the Strategic Director, Place (**Document “S”**) updates Members on future changes to Street Cleansing, Parks, Environmental Enforcement and Warden Services, providing an update on performance and information on current and planned initiatives.

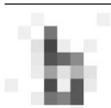
Recommended –

- (1) Bradford West Area Committee notes and welcomes the information in this report.**
- (2) That a further report is presented in 2019 outlining a new operational model based on constituency working.**

(Damien Fisher – 01274 437146)
(Louise Williams – 01274 431066)

8. PARKS AND GREEN SPACES SERVICE ANNUAL REPORT 33 - 40

The annual report of the for the devolved Parks & Green Spaces Service by the Strategic Director, Place (**Document “T”**) reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming 12 months with options where available for future service delivery, investment and savings.



Recommended –

That the West Area Committee note the content of this report and welcome the planned merger of the Cleansing Service.

(Ian Wood – 01274 432648)

9. DRIVING COHESION INITIATIVE

41 - 52

This report of the Strategic Director, Place (**Document “U”**) provides an overview of the Driving Cohesion Initiative led by the Bradford West Area Coordinator’s office as part of the changing places (controlling migration) fund.

Recommended –

After a team debrief we agreed that it would be beneficial to build on this years event and repeat next year. The project has real potential and proven ability to break down barriers to community tensions and create space for consensus building. As a service the opportunity to hold an annual event that brings communities together has a positive impact on creating resilient relationships for ongoing problem solving and ward partnership work. The team agreed the following recommendations going forward:

- **Expand the number of groups involved and target hard to reach groups such as refugees, Adults from Eastern European community and Black and Caribbean groups.**
- **Build this to be an annual event with additional targeted community cohesion activities that can compliment the Go Kart race.**
- **Empower staff, specifically wardens, to engage with the project and have a role in facilitating groups.**
- **Build sustainability through developing a partnership with community groups to source external funding and run the event long term.**

(Kate Lightstead – 01274 432597)

10. BRADFORD WEST NEIGHBOURHOOD POLICING TEAM ACTIVITY TO ADDRESS THE "SAFER COMMUNITIES" PRIORITIES WITHIN THE BRADFORD WEST CONSTITUENCY WARD PLANS FOR 2018 / 2019

53 - 64

The report of the Strategic Director, Place (**Document “V”**) gives an update of some of the work undertaken by the Bradford West Area Neighbourhood Policing Team and an overview of the Bradford West Constituency Performance data.



Recommended –

- (1) That Bradford West Area Committee notes the work undertaken by the Bradford West Neighbourhood Policing Team from April 2018 and October 2018 that contributed to addressing priorities within the ward plans for the Bradford West Area.**

- (2) That the Bradford West Area Committee notes the positive partnership working that has been established with Elected Members, Council Officers, community organisations, volunteers and residents within the Bradford West Area.**

(Kate Lightstead – 01274 432597)

(Tom Casey – 01274 376391)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER





Report of the Strategic Director Place to the meeting of Bradford West Area Committee to be held on 28 November 2018

Q

Subject:

BONN ROAD, BRADFORD - PETITION

Summary statement:

This report considers a petition requesting permit parking on Bonn Road, Bradford.

Ward: 24 Toller

Steve Hartley
Strategic Director Place

Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Portfolio:

Regeneration, Planning and Transport

Overview & Scrutiny Area:

Environment and Waste Management & Regeneration and Environment

1.0 SUMMARY

1.1 This report considers a petition requesting permit parking on Bonn Road, Bradford.

2.0 BACKGROUND

2.1 Background information is given in Appendix 1

3.0 OTHER CONSIDERATIONS

3.1 Local ward members have been consulted. Any comments received will be reported verbally to this meeting.

4.0 FINANCIAL & RESOURCE APPRAISAL

4.1 There are no financial or resource implications arising from this report.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no risks arising from this report.

6.0 LEGAL APPRAISAL

6.1 There are no Legal implications associated with the officer recommendations

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act 2010 when investigating this matter.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gases arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no community safety implications.

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

Bonn Road is located within the Toller ward and the ward members have been consulted on the petition.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

None

8.0 NOT FOR PUBLICATION DOCUMENTS

None

9.0 OPTIONS

9.1 Members may propose alternative recommendations on which they will receive appropriate officer advice.

10.0 RECOMMENDATIONS

10.1 That no further action be taken on the request for permit parking on Bonn Road, Bradford.

10.2 That the petitioners are informed accordingly.

11.0 APPENDICES

11.1 Appendix 1 – Bonn Road, Bradford – Petition background information and location plan.

12.0 BACKGROUND DOCUMENTS

12.1 None.

Petition – Bonn Road, Bradford (30 signatures)

Background information

1. The petitioners have stated *“We, the undersigned, request Bradford West Area Committee and the highways department to consider a residents parking scheme for Bonn Road as it is becoming extremely difficult to cope with the double parking and residents & car dealers parking their vehicles on Bonn Road. We would like to add Bradford Royal Infirmary is within 500 yards from Bonn Road and we believe hospital users have been using our road for parking which is cause for concern.”*
2. Bonn Road is a typical residential street of terraced properties. There are a number of similar streets in the vicinity. Other streets in the neighbourhood have been observed to have a similar level of parking and reported similar issues in the past.
3. A number of site visits to Bonn Road, Heidelberg Road and Mannheim Road have been carried out throughout the day and it was found that spaces were available in the daytime. On Heidelberg Road some double parking was observed which made it difficult for vehicles to pass. The reason for this was not clear as, as stated before, there were free kerbside spaces available. On a night time visit there were very few vacant parking spaces and it is considered that this can be attributed to there not being enough on street space to accommodate the residents’ needs.
4. The Council has an approved policy on Community On-Street Permit Parking which provides selection criteria to assess the relative severity of the parking problems and to help determine priorities for their implementation. It is also stated that issues must be attributable to a significant level of parking from external sources (for instance commuters, students or large employment sites) rather than from residents. Residents parking schemes are not designed to share out limited parking space between neighbours they are to help residents who have to compete for scarce parking space which is being used by people from outside of the local area, for example commuters or students.
5. It would not be usual practice to introduce permit parking on a single street in an area like this as this would merely transfer any problem parking from one street to another. Furthermore the introduction of a permit parking zone to encompass all of the neighbouring streets would not solve the situation described because all residents would be entitled to permits and they could park on any street within the zone.
6. With regard to car dealers parking their vehicles on the street; it is difficult to identify vehicles that are for sale on the highway with most sales being carried out on the internet. Enforcement therefore relies mainly on information about the dealers and the cars for sale being provided to the enforcement officers.
7. Incidences of obstructive and dangerous parking can be enforced by the Police. It is also possible that increase warden patrols can encourage more responsible parking.

Recommendations

8. That no further action be taken on the request for permit parking on Bonn Road.
9. That the Police and wardens increase passing patrols of the Bonn Road area and that residents be encouraged to contact the Police in respect of obstructive and/or dangerous parking.
10. That the residents provide as much information as possible about the illegal sale of vehicles from the highway and this can be investigated by the Enforcement Officers.



© Crown copyright 2013.
 All rights reserved.
 Licence number 100019304.

 City of BRADFORD METROPOLITAN DISTRICT COUNCIL Department of Place Strategic Director: Steve Hartley Planning, Transportation & Highways Service Traffic & Highways Unit 4th Floor Britannia House Hall Ings Bradford BD1 1SQ	Design	MAG	Drawn	MAG	Checked		Reviewed		Project	BONN ROAD, BRADFORD PETITION
	Scale(s) @ A4	N.T.S.		Approved		Date			Drawing Title	LOCATION PLAN
	Revision	Initials	Date	Engineer to Contract		Richard Gelder B.Eng(Hons), I.Eng, MICE			Drawing No.	HS/TRSS/48233



Report of the Strategic Director Place to the meeting of Bradford West Area Committee to be held on 28 November 2018

R

Subject:

**THE ALLOCATION OF THE COMMUNITY BUILDING GRANTS (EXTENDED
COMMUNITY CENTRE CORE COSTS)**

Summary statement:

This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building related costs.

Steve Hartley Strategic Director Place **Portfolio:**

Report Contact:
Mahmood Mohammed
Stronger Communities Coordinator
Phone: (01274) 437467
E-mail:
mahmood.mohammed@bradford.gov.uk

Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This reports sets out the Community Building Grants allocation process. Community Building Grants are for Voluntary and Community Sector organisations to support them in meeting their associated building costs.

2. BACKGROUND

- 2.1 As part of the budget decision on the 25th February 2016, Bradford Council approved plans to remove or reduce:
- a) Rent subsidies provided to VCS organisations
 - b) Community development grants
 - c) Discretionary business rate relief to not for profit organisations
- 2.2 The Review group concluded that the best way forward was to combine all remaining resources from Neighbourhood and Customer Services and Regeneration and establish a single process, based on an extended core costs model used with the VCS groups for 2015-17. The proposal merged the remaining support available into one Community Building Grant and to devolve the decision making to Area Committees in order to increase fairness, transparency and accountability.

Financial Allocation

- 2.3 The apportionment of the remaining budget was based upon a formula that factors in current support levels and also the needs based formula that was used and agreed by Executive to allocate the previous Voluntary and Community sector funding round.
- 2.4 The VCS Buildings Review Group, chaired by the Strategic Director of Place used this formula to recommend the allocation of funding levels to each Area. The group's recommendation was agreed by the Regeneration, Planning, and Transport Portfolio Holder on behalf of Council Executive.
- 2.5 The available budget across the District, for 2019-20 is £250k (2020-21 subject to equivalent budget being available). The new grants will commence from 1 April 2019.
- 2.6 A ring-fenced allocation will be made available to support organisations supporting District Wide activity and community of interest groups.
- 2.7 Table 1 includes the current levels of support each area received and the allocated amounts for each Area Committee for 2019-2021 for the Community Building Grants.



Table One

	Amount per annum 2017-19	Percentage calculation from 2018-19 grants	Amount per annum 2019-21
East	£99,400	22.80 %	£57,000
South	£50,700	11.63 %	£29,075
West	£122,800	28.16 %	£70,400
Keighley	£64,400	14.77 %	£36,925
Bradford West	£52,700	12.09 %	£30,225
District wide provision	£46,000	10.55 %	£26,375
Total	£436,000	100%	£250,000

2.8 It will be the responsibility of each Area Committee to make decisions on the allocation recommendations of the 2019-20 budget (and 2020-21 subject to equivalent budget being available) of the Area Grants Advisory Groups.

3. OTHER CONSIDERATIONS

Importance of Community Buildings

3.1 Helping to ensure that communities are safe, clean and active is a Council priority. Whilst we can no longer fund community development workers we can facilitate this approach by supporting community buildings to stay open and become hubs of local activity and community led development. The 'People Can' approach to community support will contribute to building stronger sustainable communities in the following ways:

- Increase the active participation of residents in their neighbourhoods and communities
- Meeting space for community groups
- Local base to deliver a range of services including advice work
- Places to deliver activities and access to practical resources

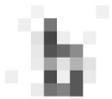
Framework to be deployed by Area Committees in the allocation of grants

3.2 The Area Committees will use their existing Grants Advisory Group in the same way they have for Community Chest. The Grants Advisory Group will assess applications and make recommendations to Area Committee for determination.

3.3 Officers from Revenues and Benefits, Estates Management and Finance will be requested to provide relevant facts and information on the applicant groups for the Grants Advisory Group to ensure relevant information can be reviewed prior to funding recommendations being submitted.

3.4 Information can be provided to Members, via the Area Coordinator, about the bidding process and which groups had been informed so that Members may flag up any groups they considered would benefit from the process that are not listed.

3.5 Grants will be available for up to two years.



- 3.6 The Area Committee may choose to develop a scoring system for allocation of funds with the support of the Neighbourhood Service central team
- 3.7 The main priority of these grants is for organisations with low levels of resources and without the funds to pay the full cost of running the centre without support.
- 3.8 Community buildings receiving a contribution to their building related costs through a grant will be expected to be well run facility in the following respects:
- To be accessible to everyone within the local community
 - Well maintained and clean facilities
 - Have a responsible charging policy
 - Have financial systems and controls in place
 - Have a strong and responsible management committee
 - To work in partnership with other agencies
- 3.9 The Neighbourhood Service Central team will support the Grants Advisory Group to enable a consistency of approach across the five Areas and will also include distributing the expressions of interest (application) packs to current recipients, and to the Area Coordinator's Offices for further distribution to new or currently unfunded relevant Community buildings.
- 3.10 Whilst administration of the grants will be undertaken centrally within the Neighbourhoods and Customer Service, the Ward Officers will be the main contact to monitor progress and they will ensure that issues raised are being addressed.
- 3.11 The Area Office staff, revenues and benefits, asset management, the Central team and the voluntary sector infrastructure organisations will work with applicants to consider alternative sources of support such as sharing of spaces, community asset transfer, small business rates relief or registering as a community amateur sports club.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The approved reduction identified in the Council budget 2019-2021 is presented in this report.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There is a risk that some of the organisations currently receiving support will not be successful in the Community Buildings fund due to significantly reduced resources. However there are various avenues organisations could pursue which may help reduce the negative impact. These include, becoming a registered charity which will entitle organisations to 80% rate relief, or to register as a small business and rates will be off set by government initiatives. There is also additional support available to sports clubs who register as a Community Amateur Sports Club with HMRC, which would also, reduces the rates charges by 80%.



5.2 In addition Ward Officers and Voluntary Organisations Support Officers (VOSOs) will continue to provide support to areas and organisations.

6. LEGAL APPRAISAL

6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

6.2 Under the Councils Constitution at Article 12, the Executive can delegate/devolve the discharge of functions to Area Committees. In discharging these functions, all decisions made must be in accordance with policies, strategies, plans or criteria agreed by the Council or Executive and within the approved budget.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The progressive distribution of grants to Areas with higher level needs will aid the development of initiatives which reduce inequalities.

7.1.2 Priorities supported will promote fairness and inclusion while supporting Bradford West Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Resources available to Bradford West Area Committee, described in this report, and used to support the Bradford West Area Committee Action Plan and will directly support the delivery of the District's Plan and promote and contribute to the People Can Make a difference approach.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through this budget will be undertaken. These will include a consideration of, for example, energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 None.

7.5 HUMAN RIGHTS ACT

7.5.1 None.

7.6 TRADE UNION

7.6.1 There are no implications related to Trade Unions arising from this report.



7.7 WARD IMPLICATIONS

- 7.7.1 The activity outlined in this report contributes to the outcomes of the ward plans by supporting organisations to provide key local services which currently receive buildings related support in Bradford West.

The creation and devolution of the Community Building Grant to Area Committees will establish a more tailored provision and more accountability at a ward level.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

- 7.8.1 The activities outlined in this report contribute to priorities within the Bradford West Area Committee's Action Plan.

8. NOT FOR PUBLICATION DOCUMENTS

- 8.1 None.

9. OPTIONS

- 9.1 Bradford West Area Committee adopts the recommendations outlined in this report.
- 9.2 Bradford West Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 Bradford West Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 Bradford West Area Committee notes the proposed allocation process for Community Building Grants.
- 10.2 Bradford West Area Coordinator is requested to organise meetings of the Area Committee's Grant Advisory Group to consider Community Building Grant applications for funding from groups within the Bradford West Area.
- 10.3 Bradford West Area Coordinator will bring a further report to a meeting within the 2018-19 municipal year, with recommendations from the Grant Advisory Group on how to allocate the Community Building Grants funds available.

11. APPENDICES

- 11.1 Appendix A Community Buildings Grant (CBG) Process Flow chart for 2019-2021

12. BACKGROUND DOCUMENTS

- 12.1 Report to Bradford West Area Committee on the allocation of Community Building Grants 2017-19. 23rd November 2016



APPENDIX A

Mahmood Mohammed | Process | Annette Wray | GAG and Area Committee

Community Buildings Grant (CBG) Process Flow chart for 2019-2021

Community Building Grants (CBG) Consultations and query resolution with Members and Neighbourhood SMT by **Wednesday 31st October**

Report written and submitted for Area Committees by **9th November**

Report goes to all Area Committees - **November**
East and South 22nd; West and Shipley 28th; Keighley 29th

Request assistance/input from Finance, Business Rates & Estates Management

Community Building Grant (CBG)

Expressions of Interest, Guidance + Impact Assessment, Sent by email (where possible) to known Groups / Members / Area Offices / VOSOs
Plus CAB&D and CNET to publicise – **Early December (10th at the latest)**

Deadline for return of Expressions of Interest & Docs by **Thursday 3rd January**

Programme Support Officer to log, scan, collate & disseminate all Expressions of Interest and documents to Area Offices, Finance, Bus. Rates & Estates Mgt.
As soon after Thursday 3rd Jan as possible in readiness for GAG meeting/s

Grant Advisory Groups (GAGs) to review Expressions of Interest / Docs and make recommendations to their Area Committees (ACs) plus Area Chairs for the District Wide Bids. **Early in January 2019**
Including where necessary 2nd GAG for further investigation / information.

GAG recommendations reported to Area Committees
– (where possible allowing **10 days before** for reporting deadlines)
ACs - Shipley 16th Jan; East 7th Feb; West 27th Feb; South 28th Feb; Keighley 28th Feb

Final Area Committee at which the results could be approved
**ACs - Keighley 28th Feb; Shipley 6th Mar;
East 21st Mar; West 27th Mar; South 29th Mar**

Area Committee Decisions on Community Building Grants will be fed back to all by **31st March 2019**

This page is intentionally left blank



Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee to be held on 28 November 2018

S

Subject:

Annual report on Street Cleansing, Environmental Enforcement and Council Wardens and information about the merger of the Parks Service into Neighbourhood and Customer Services.

Summary statement:

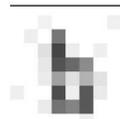
This report updates Members on future changes to Street Cleansing, Parks, Environmental Enforcement and Warden Services, providing an update on performance and information on current and planned initiatives.

Steve Hartley
Strategic Director Place

Portfolio:
Neighbourhoods and Community Safety/
Environment, Sport and Culture

Damian Fisher, Area Co-ordinator
Louise Williams, Area Co-ordinator
Phone: 01274 437146 / 01274 431066
E-mail:
damian.fisher@bradford.gov.uk
louise.williams@bradford.gov.uk

Overview and Scrutiny Area:
Corporate/Regeneration and Environment



1.0 SUMMARY

- 1.1 This report updates Members on future changes to Street Cleansing, Parks, Environmental Enforcement and Warden Services, providing an update on performance and information on current and planned initiatives.

2.0 BACKGROUND

- 2.1 The Street Cleansing service has to deliver a 25% reduction in its budget for the 2019/20 year. The removal of £1m from the budget means there has to be significant redesign of how the service is operated to clean all the essential strategic networks whilst maintaining some elements of devolved area-based working. It is the intention to also merge Street Cleansing with the Parks service to ensure greater efficiency between the two services.

- 2.2 The transformation covers three distinct changes:

- ‘Lift & shift’ merger of Parks and Landscapes operation to Neighbourhood Services and a joined management structure for Street Cleansing and Parks
- Separation of Council Wardens into two distinct roles – civil enforcement and community engagement/environmental enforcement
- Reduction of Street Cleansing resources. Specifically the loss of 25 frontline staff and 5 mechanical sweepers

- 2.3 The merger of Parks and Street Cleansing will develop a pathway forward for more integrated working between all aspects of the Neighbourhood services in the future with staff being more interchangeable in their daily tasks. There will be closer synergies and more opportunities for joined up working including:

- Litter bin emptying, grass cutting, strimming, clearing snickets winter maintenance, weed control, leaf removal, sweeping in Parks
- Ability to work together with Britain in Bloom and Green Flag awards
- Economies of scale re purchasing
- Closer partnership working between Youth Services, Police, Wardens and Parks to address ASB
- Environmental Enforcement contacts for litter and waste enforcement
- Ward Officer Contacts / WOT Partnerships

- 2.4 Of note 70% of all LA’s have merged Parks & Cleansing model of service delivery due to some of the synergies outlined above

- 2.5 Initially it is intended that frontline Parks staff will move into Neighbourhoods in April 2019. Whilst new operational arrangements in Street Cleansing are bedded in, Area Coordinators will need to assess the parks operation in detail and how both operations can link together in the future. This is estimated to take a year including assessments of all current operations, roles, synergies, responsibilities, locations and any joined up working. This approach has

worked successfully previously as demonstrated when the Youth Service transferred into the service.

Warden Services

- 2.6 Although the numbers of staff will remain the same, the new role will provide a division in responsibilities by creating 2 different types of “Wardens.” These will be known as Council Wardens and Neighbourhood Wardens.
- 2.7 Council Wardens will be the Civil Enforcement Officers responsible for the enforcement of on- and off-street pay and display parking areas, residents’ parking areas and areas regulated by waiting and loading restrictions, ensuring compliance with Parking and Traffic Regulation Orders. They will also be authorised to enforce littering and Dog Control Offences. They will be based and managed from the City Centre and will enforce parking contraventions across the district. There will be 32 Council Wardens including 4 Council Warden Team Leaders working a shift system.
- 2.8 Neighbourhood Wardens will focus on environmental education and enforcement and will continue to be based in area teams. They will also be authorised to enforce littering and Dog Control Offences. In addition, they will also have a community development role working with residents, businesses, schools and the wider community to bring about positive behaviour change to improve neighbourhoods. They will have a visible reassurance role in the community and will be the “eyes and ears” of the Council, dealing with issues they come across. There will be 41 Neighbourhood Wardens, including a Team Leader, based in the 5 Area Co-ordinators’ Offices.
- 2.9 In 2016 Environmental Enforcement Officers co-located to Area Co-ordinators’ Offices and have worked closely with Wardens to deliver environmental education and enforcement across the district. There are many benefits to this collaborative working and it is proposed to build on this with the same manager having responsibility for Neighbourhood Wardens and Environmental Enforcement Officers in each area.

Changes to clean team ward based working

- 2.10 The service will aim to maintain current service levels of performance and this will involve adopting more prescriptive working patterns to ensure maximum efficiency with the limited resources available using technology and SMART data to inform working patterns and hot spots. The added benefit of prescriptive routes is the increased transparency on what work is done each day within each area.
- 2.11 The operational changes to Street Cleansing within the District will see the creation of 23 new gateway routes that will cover busy gateway and arterial routes. It is estimated that these prescribed routes will last 2-3 hours and require crews to start earlier at 06:00am. Upon completion of these routes crews will be able to move in to their constituency areas for deployment. Due to the reduction in numbers of overall staff, maintaining consistent ward-based

teams is not seen as viable. Whilst all efforts will be made to maximise productivity and efficiency, expectations with regards responding to complaints will need to change. Currently complaints and service requests are usually actioned upon the next working day. Complaints which are not emergencies e.g. needles or dead animals will be left until the crew are next scheduled to attend that street. Customers will be informed of this. Without a disciplined approach to this model, behaviour change with regard to littering and fly tipping is unlikely.

- 2.12 A dedicated Central Reservations team will also be established to tackle declining standards on specific stretches of key gateways, removing detritus and weed growth.

Changes to Environmental Monitoring Data

- 2.13 The service has conducted visual audits of each Area for several years now, using a methodology devised by the Keep Britain Tidy Group. Streets are randomly selected within a target area and then monitored by an officer not directly involved with cleansing operations in that Area. The results are usually expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard.
- 2.14 In 2017/18 no monitoring was undertaken due to the lack of capacity within the service. In summer 2018/19 a new opportunity arose to conduct the monitoring in a much swifter fashion utilising technology. The monitoring is now called Land Audit Management System (LAMS) and can be used for parks, grounds and cemeteries as well as public highways if so desired.
- 2.15 LAMS uses almost all the same criteria for grading a street as the previous versions of monitoring; the one change is the removal of a borderline grade which was 50% pass and 50% fail. This change means that there will be some impact on scores as now the monitoring officer has to decide definitively whether a street is a pass or a fail. The enforced late start in monitoring in 2018/19 means that there is still a smaller sample size than in previous years and with the removal of one of the grades it is expected that there will be some fluctuation in results by area when compared to previous years.
- 2.16 LAMS includes several environmental categories and one of the new categories is the presence of fly tipping on the street.

Overall District Position

	% Streets Failing on Litter	% Streets Failing on Detritus	% Streets Failing on Fly Tipping	% of Streets with evidence of Fly Tipping
2015/16	8.9%	11.6%	n/a	n/a
2016/17	9.3%	14.3%	n/a	n/a
2017/18	No data available			
2018/19 (to date)	9.5%	13.5%	0.9%	10.3%

- 2.17 The overall district position has remained remarkably similar to results in previous years despite the slight change in methodology. Some of the Areas have seen changes but the lack of change in the district position may suggest that as sample sizes increase there will be some stabilisation in results.

Bradford West Monitoring Results

Bradford West	% Streets Failing on Litter	% Streets Failing on Detritus	% Streets Failing on Fly Tipping	% of streets with evidence of fly tipping
2015/16	13.1%	12.6%	n/a	n/a
2016/17	16.3%	12.6%	n/a	n/a
2017/18	No data available			
2018/19 (to date)	20.7%	5.2%	1.7%	15.5%

- 2.18 The % of streets deemed to be failing on litter has increased in comparison to the 2016/17, however there has been a significant drop-off in the % of streets failing on detritus. It is too early to say what the cause of this is, and maybe down to the removal of the borderline grade, limited sample size or both.
- 2.19 The new fly tipping grade only shows a 1.7% of streets having significant levels of fly tipping present, though 15.5% of streets showed at least minor evidence of fly-tipping e.g. one black sack or more. This data is very useful to establish an understanding of the prevalence of fly tipping in an Area as opposed to a simple count of cases (incidence) which has all that has been available previously.

Street Cleansing Cases to Council Contact

- 2.20 Street Cleansing cases logged with Council Contact include litter, leaves, dog fouling and overflowing litter bins amongst other things. The totals should always be looked at in perspective of the time period across the entire ward e.g. how many cases per day across an entire ward.

Bradford West

	2015-16	2016-17	2017-18	Apr-Oct		Change
				2017-18	2018-19	
District Total	5,236	4,921	4,894	2,512	3,051	21%
West	1,381	1,234	1,226	694	877	26%
City	319	277	271	174	198	14%
Clayton & Fairweather Green	105	82	75	47	47	0%
Heaton	165	135	107	62	85	37%
Manningham	289	242	259	139	179	29%
Thornton & Allerton	126	84	69	44	51	16%
Toller	214	281	298	151	218	44%

- 2.21 There has been an increase in reporting of street cleansing cases across Bradford West except in Clayton & Fairweather Green. The growth in Thornton & Allerton is numerically marginal with only 1 case per month more than the previous year. Clean team resources have not been changed between 2017/18 and 2018/19. Taking the numbers in 2017/18 into perspective this is an average of just under 4 complaints in each ward per week which is relatively low considering the numbers of people and streets.

Fly Tipping Cases to Council Contact

- 2.22 Fly tipping cases logged with Council Contact for Cleansing are mainly regarding cases on the public highway; cases which are about private land are logged with Environmental Enforcement for investigation and are not included here.

Bradford West

	2015-16	2016-17	2017-18	Apr-Oct		Change
				2017-18	2018-19	
District Total	6,655	7,112	7,852	4,473	6,120	37%
West	1878	1735	1677	944	1282	36%
City	335	349	341	183	301	64%
Clayton & Fairweather Green	129	153	157	101	88	-13%
Heaton	226	163	150	80	136	70%
Manningham	379	333	337	202	244	21%
Thornton & Allerton	198	195	200	101	125	24%
Toller	362	324	321	179	237	32%

- 2.23 There has been a significant increase in the number of reported fly tips across Bradford West with the exception of Clayton & Fairweather Green which has seen a decrease over the same period. The majority of fly tipping is cleared within 24-48 working hours by a dedicated Fly Tipping team that covers the

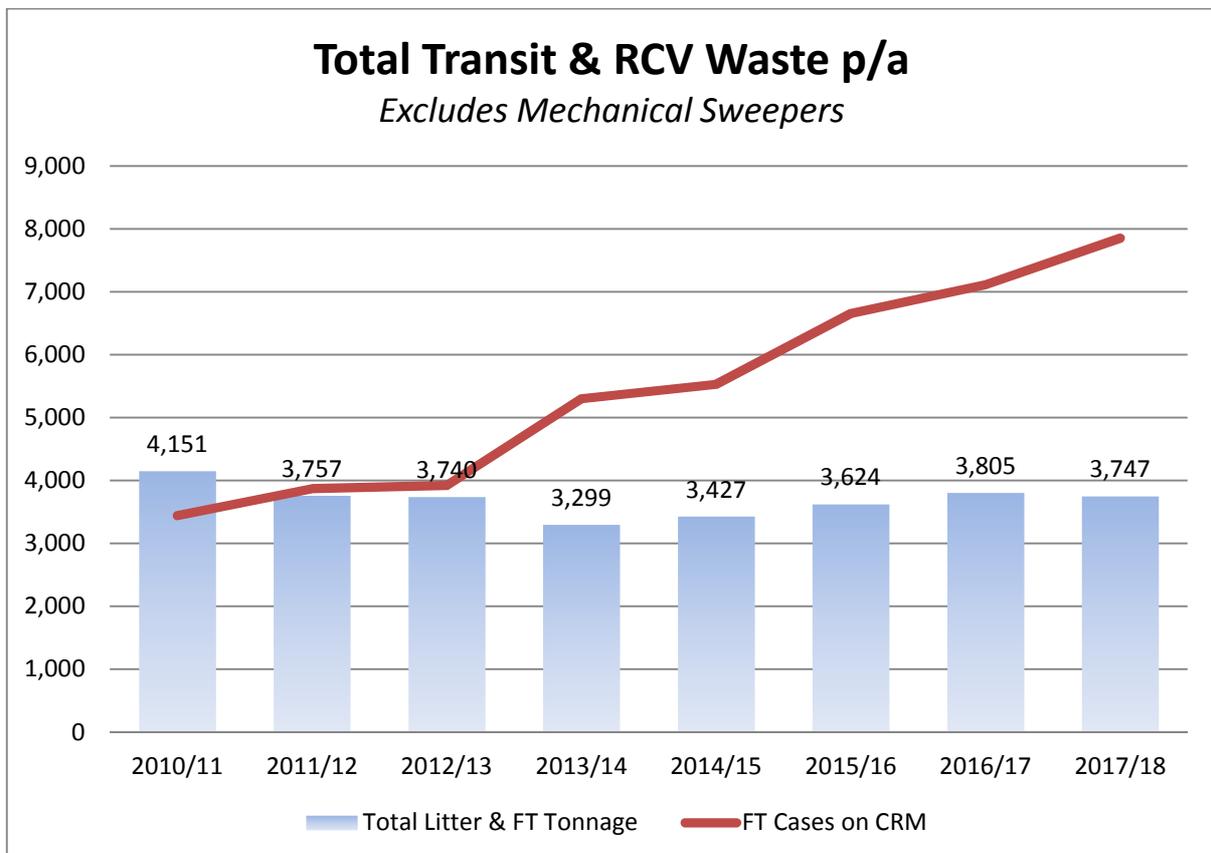
three Bradford constituencies. This team has been in situ for several years and there has been no change to the handling of cases reported.

2.24 Reports to the Council need to be treated with some caution. There is a significant element of duplication occurring in the reporting of fly tipping to the Council caused by the significant use of online self service options to report cases. Approximately 15% of all cases across 1,518 cases sampled recently were duplicates. In addition 65% of cases that were deemed to be duplicates were created online; only 46% of all fly tipping cases are created online indicating that the rate of duplication is far higher when people report online.

2.25 The data supports the theory that this is just one of several factors contributing to the general increase in reported cases. A more accurate assessment of changes can be made when comparing reporting against the amount of weight collected.

Tonnage collected

2.26 The increased number of reported cases is also not reflected in the amount of tonnage collected by the clean teams. This shows that despite the increase in reports being logged, the tonnage of waste collected has remained fairly consistent and any increase in fly tipping waste being collected would be reflected within the tonnages being recorded.



2.27 All reported fly tipping to the Council is generally visited within 2 working days and cleared (relevant land 90+% of cases) or referred to Environmental

Enforcement (private land). This suggests that the majority of these cases are being cleared and yet there is not a significant increase in tonnage to match. One possibility could be that there is a general reduction in the average weight of individual fly tips despite the increase in numbers which would then not show on the waste being collected overall.

- 2.28 The number of vehicles operating on the frontline has remained consistent for some time, so the capacity to handle fly tipped materials has not been restricted during this period.
- 2.29 In summary there has been growth in the number of fly tipping cases being reported to the Council, even after discounting population growth and duplication of some cases. There has not been any significant growth in the tonnage of waste collected from the streets by the service. This indicates that there are likely to be some other issues that cannot be understood at this point in time. The growth in reporting is not a local phenomenon and is reflected in comparators both nationally and regionally.

Environmental Enforcement

- 2.30 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment. The Team consists of the Environmental Services and Enforcement Manager, 2 Senior Enforcement Officers and 11 Enforcement Officers. The Team moved from Environmental Health to Neighbourhood and Customer Services in January 2016 in order to work more collaboratively with Council Wardens, Ward Officers and Street Cleansing Operatives. Enforcement Officers are already working for part of the week from Area Co-ordinator's Offices to facilitate this closer working relationship.
- 2.31 Enforcement staff have been deployed to area teams as follows:
- Bradford East = 3 officers
 - Bradford West = 2 officers
 - Bradford South = 2 officers
 - Keighley = 2 officers
 - Shipley = 2 officers
- 2.32 The 2 Senior Enforcement Officers also provide additional cover as required across all areas.
- 2.33 Deployment of staff across areas has been based on numbers of service requests/complaints received over previous years. The deployment model is regularly reviewed to ensure that resources are deployed appropriately.
- 2.34 Enforcement Officers respond to complaints generated through the Council's Contact Centre and from referrals by Council Wardens and other Neighbourhoods staff. However, as part of the area-based approach to tackling environmental issues affecting neighbourhoods, the Team is embracing opportunities to move from a reactive to a more proactive service.

2.35 The team covers the following work areas:

Fly tipping

2.36 Fly tipping is a criminal offence that carries an unlimited fine or up to 5 years imprisonment upon successful prosecution. Nationally there have been year on year increases in fly tipping. In 2017/18 7,852 incidents of fly tipping were recorded by the Contact Centre in Bradford and 3,747 tonnes of fly tipped waste and litter was collected the Council.

2.37 The Environmental Enforcement Team actively investigates fly tipping incidents to identify and prosecute offenders. In 2017/18 the team investigated 2,494 reports of fly tipping. However, prosecution of offenders is difficult as fly tipping is usually done covertly to avoid being caught. Nevertheless the team has had some successes outlined further in this report. The team carries out a range of work to tackle fly tipping:

Surveillance of fly tipping hotspots

2.38 There are currently a number of CCTV cameras which have been placed at fly tipping hotspots. The cameras are linked to the Council's CCTV network and are placed on lampposts. They have been very successful in capturing fly tipping incidents involving vehicles. The team uses the DVLA database to identify vehicle keepers who are then interviewed under the Police & Criminal Evidence Act to secure prosecutions against drivers and/or passengers of vehicles who were involved in the fly tipping. The success of the cameras has resulted in the team securing additional funding to purchase more cameras. They are currently being rolled out across the district as more locations are being identified. It must be noted that not all locations are suitable for these types for cameras due to connectivity issues with the Council's CCTV network.

2.39 In addition the team has invested in a further 15 standalone covert cameras. These are designed to be located where CCTV cameras are not suitable such as rural locations, back streets, lay bys etc. These cameras allow the team some flexibility to carry out surveillance in difficult areas and they can be moved to different locations relatively easily. The team has also had successful prosecutions using these types of cameras.

2.40 The team is currently working on a project in partnership with Vodafone and Council ICT to trial a new generation surveillance camera that operates using solar panels and sends images and alerts over the mobile phone network. The benefit of this new camera is that it can be placed covertly at locations that do not require electricity supply therefore giving even greater flexibility for deployment. In addition all captured images are recorded remotely on a "Cloud" storage facility and the images can be accessed remotely. Also the camera alerts the team via text message whenever images are captured and these images can be streamed and viewed in real time. A location has been found to test the camera and if the trial is successful a business case will be submitted to purchase additional cameras or roll out at other locations.

Fixed Penalty Notices (FPNs) for fly tipping-

- 2.41 New legislation was introduced in 2016 allowing Councils to issue fixed penalty fines for low level fly tipping as an alternative to prosecution. The definition of “low level” fly tipping means where a car boot or less of domestic waste is fly tipped. In Bradford the Council set the fixed penalty fine at £400 payable within 15 days which is reduced to £300 if paid within 10 days. The Enforcement Team started issuing FPNs in October 2016 and to date has issued 52 with the vast majority being paid. This has generated approximately £15,000 of income which the team has reinvested into maintaining existing cameras and purchasing additional surveillance equipment.

Work with land owners

- 2.42 Officers continue to work with land owners to identify long term solutions to reduce/prevent the recurrence of fly tipping at sites where rubbish is regularly dumped. This includes encouraging the land owner to sell or develop the site, fence off the land or ensure waste is removed regularly from the site. In cases where land ownership is known enforcement action may also be considered and the Enforcement Team can prosecute landowners for allowing waste to accumulate on their land.

Ward Officer Team (WOTs) meetings

- 2.43 Officers take fly tipping data and intelligence to WOTs to ensure that a multi-agency approach is developed and that the most sustainable solution is sought. Recently this has resulted in multi agency stop and search operations that target criminal behaviour in relation to motor vehicles e.g. illegal waste carriers, uninsured drivers and unsafe vehicles.

Community engagement and education/enforcement –

- 2.44 Some fly tipping hotspots are close to residential areas and often the fly tipping is caused by local residents. It is often difficult to identify and prosecute offenders and community-based solutions are the only option. An example of this is rubbish dumped on unadopted back streets. The Council is not responsible for cleaning unadopted back streets and the responsibility for this falls to residents. In such cases occupiers (not owners) of properties adjoining the unadopted streets are legally responsible for the waste and this is difficult to enforce due to the large number of occupiers of some unadopted back streets.
- 2.45 In such cases Enforcement officers work closely with Council Wardens and Ward Officers to undertake days of action to talk to residents to educate them about the services that they can use to responsibly dispose of their waste. People are also encouraged to report fly tipping. Back street community clean ups are organised where residents working alongside Wardens and Ward officers collect the rubbish and Street Cleansing teams remove and dispose of the rubbish. In some areas this has worked very well however where there

has been poor engagement and participation by residents then the Environmental Enforcement team will follow up with formal action involving serving enforcement notices on all occupiers, arranging removal of the rubbish and recovering the costs from all the occupiers.

Seizure of vehicles

- 2.46 New legislation allowing Councils to seize vehicles involved in fly tipping came into effect in 2016. The Council has now seized and crushed 3 vehicles that were involved in multiple fly tipping incidents across the district. This has resulted in the prosecution of one offender and a further 2 prosecutions are pending.

Partnership working with the Police

- 2.47 The Enforcement Team is currently working within the Neighbourhood hub based at Sir Henry Mitchell House working alongside the Police and the Anti-Social behaviour, Safer and Stronger Teams. An information sharing agreement has been set up which allows for all the teams in the hub to share intelligence. This is proving to be particularly effective for the Enforcement Team as we now have access to police analysts and intelligence which greatly assists the team to investigate environmental crime.
- 2.48 The Environmental Enforcement team recently undertook a joint initiative to deal with an organised crime group (OCG) that was linked to fly tipping as well as other serious crimes. For the first time the Environmental Enforcement team applied for and was granted a warrant by Bradford Magistrates Court to enter the premises in question to search for evidence. Police officers accompanied the Environmental Enforcement officers and were able to investigate and seize evidence in relation to other organised crime. The operation went well and was successful as it caused considerable disruption to the OCG.

Rubbish in Gardens and on private land

- 2.49 The Enforcement team receives large numbers of complaints relating to rubbish in gardens and on private land. New powers under the Anti-Social Behaviour (Crime & Policing) Act 2014 has allowed the team to successfully use Community Protection Notices (CPNs) to ensure householders and landowners keep their property clean and tidy and free of rubbish accumulations. Non-compliance with a CPN is a criminal offence and offenders can be issued with £100 fixed penalty fines or prosecuted. Fines can be up to £5000 for householders and £20,000 for businesses Where CPNs have not been complied with the team has prosecuted offenders and in some cases applied for Remedial Orders (Court Orders) to ensure the notices are complied with. A prosecution in 2017 for non-compliance with a CPN resulted in a statutory maximum £20,000 fine.
- 2.50 The Enforcement team works closely with the Marketing and Communications Office to ensure all successful prosecutions for waste offences are publicised

through the press and social media in order to maximise awareness of these types of offences and penalties to hopefully effect behaviour change so that the public become more responsible about their waste. The local media has been particularly supportive and has helped raise awareness

Duty of Care

- 2.51 The Team enforces the Duty of Care regulations to ensure businesses contain all their waste and only use licensed operators to collect, transport and dispose of waste. The Enforcement Team and Council wardens regularly visit businesses to ensure compliance with the regulations.
- 2.52 The Householder Waste Duty of care Regulations came into force in 2005 and placed on all householders a responsibility to ensure that whoever is used to collect, transport and dispose of waste, are appropriately licensed. Recently there has been an increase in householders using unlicensed carriers of waste which has resulted in a small number of prosecutions. The Enforcement Team is currently looking at ways to identify and tackle illegal waste carriers which target vulnerable members of the public.

Performance figures

- 2.53 As mentioned above the Enforcement Team receives requests for service (complaints) from a number of sources e.g. direct from the public, Council Wardens and other Council Officers. The Enforcement Officers work closely with Wardens and a large number of complaints are initially referred to wardens to investigate in the first instance. These are typically complaints about rubbish in gardens. Wardens will visit problem properties and request owners and occupiers to tidy up their gardens. Any non-compliance with Wardens requests are referred back to the Enforcement Team for formal action.

Service Requests

- 2.54 The following table shows numbers of service requests received by the Enforcement Team and numbers dealt with by Wardens for 2016/17 and 2017/18.

Service Requests	2016/17	2017/18
Total Complaints Received	6,651	7,377
Dealt with by Enforcement	4,520	4,621
Dealt with by Wardens	2,131	2,756
Referred back to Enforcement by Wardens	476	559

Enforcement Actions 2017/18

2.55 The table below highlights some of the actions taken by the Environmental Enforcement Team in relation to waste offences:

Enforcement Action Taken	Total
Community Protection Warning issued (CPW)	809
Community Protection Notice Issued (CPN)	254
Other Statutory Notice issued	131
Fly tipping Fixed penalty Notice issued	18
Other Fixed Penalty Notice issued	53
Prosecutions and Cautions	29

Behaviour Change

2.56 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

2.57 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:

- Deployment of an efficient street cleansing service and increased use of technology and data to target problem areas
- Enforcement of the law where people drop litter, fly tip or cause other environmental issues eg rubbish in gardens, uncontained waste
- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves.

Publicity and Marketing

2.58 Neighbourhood Services are currently in partnership with Keep Britain Tidy Group regards hard hitting and sustained anti- fly tipping, litter and dog fouling campaigns. The programme of campaigns throughout 2017/2018 has continued to focus on different themes eg chewing gum litter.

Bin It Your Way



We're Watching You



- 2.59 This was followed by the “We're Watching You Signs’ erected at strategic locations of the district to raise awareness and remind car owners of their responsibilities and that they will be fined for littering from cars.

Crime Not To Care



- 2.60 The ‘Crime Not To Care’ campaign was launched earlier in the year and has been designed specifically to help inform the public about their responsibility to dispose of their rubbish correctly. If they don’t dispose of waste responsibly or they use a third party who is not licensed they could end up with a fine and a criminal record.

It's Still Littering



- 2.61 The 'It's Still Littering' campaign will focus on litter generated in the City and town centres. Keep Britain Tidy research has suggested that leaving litter behind or carefully placing it somewhere are some of the most common ways people tend to litter. Research shows this is most prevalent when people are sitting down which allows time for a person to set litter items aside, disassociate themselves from these items and leave them behind. This is a less overt and more disguised way of littering, carried out by people who know it is wrong and therefore want to hide the fact that they are doing it.
- 2.62 The intervention is designed to target this behaviour at the point where the littering takes place. It uses floor vinyls, stickers and signs which provide a timely and targeted message. These have been tested in various locations by Keep Britain Tidy and the result was reductions of up to 57% (in a high street location) and an average reduction of 20%.
- 2.63 The Marketing and Communications unit is also involved in promoting maximum publicity for all campaigns together with any fines/prosecutions for offences to effectively manage behaviour change moving forward.

3.0 OTHER CONSIDERATIONS

- 3.1 None.

4.0 FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The Street Cleansing budget is currently £4.7m. The service is having to save over £1m in 2019/20 with a reduction in staffing and vehicles. Work is ongoing with the trade unions to redesign the service within the reduced financial envelope.
- 4.2 In terms of the cleansing restructure, efforts are currently being made to minimise redundancies by offering opportunities to Cleansing staff to transfer to vacant roles in Warden Service, Parks, Markets and Waste Management. This is subject to staff choosing to transfer voluntarily and that they meet the standards required for that service. This process is continuing. This approach does have its own risks with the service potentially losing its most skilled staff.
- 4.3 Whilst all efforts will be made to maximise productivity and efficiency, expectations upon the service need to be adjusted. Area Chairs have been briefed on the changes.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

- 6.1 No specific issues.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 No specific issues.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

7.6.1 Trade unions are being consulted at levels 1, 2 and 3 on all changes to Street Cleansing, Parks and Warden services.

7.7 WARD AND WARD PLAN IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in Bradford West.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9.0 OPTIONS

9.1 Bradford West Area Committee can decide how to shape the Service within the previously-mentioned parameters.

10.0 RECOMMENDATIONS

10.1 Bradford West Area Committee notes and welcomes the information in this report.

10.2 That a further report is presented in 2019 outlining a new operational model based on constituency working.

11.0 APPENDICES

11.1 None.

12.0 BACKGROUND DOCUMENTS

12.1 'Devolution of Council Service budgets and responsibilities to Area Committees from 2012-13 onwards' (Document U), Report of the Strategic Director of Environment and Sport to the meeting of the Council Corporate Governance and Audit Committee on 5th October 2012, Devolution to Area Committees.

12.2 'Devolution to Area Committees' (Document AG), Report of the Strategic Director of Environment and Sport to the Council Executive, 9th October 2012.

12.3 'Council Warden Service devolution to Area Committee', (Document X) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 21st November 2012.

- 12.4 'Street Cleansing Services devolution to Area Committee' (Document V) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 21st November 2012.
- 12.5 'Council Warden Service devolution to Area Committee', (Document F) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 10th July 2013.
- 12.6 'Street Cleansing Service devolution to Area Committee' (Document E) Report of the Area Co-Ordinator to the meeting of the Bradford West Area Committee on 10th July 2013.
- 12.7 'Street Cleansing Service Devolution to Area Committee' (Document AA) Report of the Area Co-Ordinator to the meeting of the Bradford West Area Committee on 6th November 2013.
- 12.8 'Council Warden Service devolution to Area Committee', (Document H) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 23rd July 2014.
- 12.9 'Street Cleansing Devolution to Area Committee' (Document G) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 23rd July 2014.
- 12.10 'Council Warden Service devolution to Area Committee', (Document AM) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 15th April 2015.
- 12.11 'Street Cleansing Devolution to Area Committee' (Document I) Report of the Area Coordinator to the meeting of the Bradford West Area Committee on 16th September 2015.
- 12.12 'People Can Make a Difference': (Document P), Campaign to promote and encourage strong and active communities, Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 18th November 2015.
- 12.13 'Bradford West Ward Plans', (Document AD) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 20th April 2016.
- 12.14 'Cleaner and Greener Streets and Neighbourhoods in Bradford West – Devolution to Area Committee' (Document C) Report of the Area Co-ordinator to the meeting of Bradford West Area Committee on 15th June 2016.
- 12.15 'Cleaner and Greener Streets and Neighbourhoods in Bradford West – Devolution to Area Committee', (Document Q) Report of the Area Co-ordinator to the meeting of the Bradford West Area Committee on 25th October 2017.



Report of the Director of Place to the meeting of the Bradford West Area Committee to be held on 28 November 2018

T

Subject:

Parks & Green Spaces Service Annual Report

Summary statement:

The annual report for the devolved Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming 12 months with options where available for future service delivery, investment and savings

Steve Hartley
Strategic Director, Place

Report Contact: Ian Wood
Phone: (01274) 432648
E-mail: ian.wood@bradford.gov.uk

Portfolio:

Neighbourhood & Customer Services

Overview & Scrutiny Area:

Regeneration & Environment

1. SUMMARY

The annual report for the devolved Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues and proposed management structural changes that will have an effect over the coming 12 months with options where available for future service delivery, investment and savings.

2. BACKGROUND

2.1 The Parks & Green Spaces (PGS) Service

2.1.1 Following some re-alignment of Assistant Directors managed remits the PGS currently sits within the department of Neighbourhood & Customer Services, which is part of the Department of Place and the main function is the management, maintenance and development of the district's parks and other green spaces. The area of land managed by the section totals over 1,000 hectares of parks/grassed areas and around 850 hectares of woodland.

2.1.2 Play area maintenance, highway weed-spraying and technical services are all delivered on a District wide basis whilst the management and maintenance of local parks and green spaces is provided through at least one operational depot based within each Area Committee boundary. The operational areas, using a total of 74 permanent gardeners, manage and maintain:-

- 36 parks, of which 6 have Green Flag status
- 115 recreational 'grounds' (including football, rugby, cricket, tennis and bowls facilities)
- 283 outdoor play/fitness facilities across 163 sites
- 50 pavilion/changing rooms
- 20 lodges and 5 cafes
- 40 War Memorials

2.1.3 The PGS also provides support to community, voluntary and 'friends of' groups, including the booking of some 230 events held annually within Parks and Green Spaces ranging from Bingley Music Live to the local village gala.

2.1.4 PGS provides a grounds maintenance service to numerous council services including Estates Management, Bereavement Services, Highways, Libraries, Museums, Sports Centres, Adults and Children's Services (including winter gritting operations).

2.1.5 PGS has provided growing support to the council's highway winter gritting operation with some 25 staff now regularly employed as drivers to cover precautionary gritting routes or ride-on tractor operatives to treat footways.

2.2 Managed Facilities in Bradford West

2.2.1 The following main parks are managed and maintained by the service area teams – Greenwood Park, Horton Park, Parkhill Park, Lister Park, Victoria Park Clayton,

West Park Girdlington– together with 25 recreational spaces and playing fields containing 20 equipped play areas, 10 MACA's (Multi Activity Communal Areas) 3 skate/BMX parks and 15 pavilions, changing facilities and lodges.

2.2.2 Other facilities in use this season include 7 Football/Rugby pitches, 9 bowling greens, 1 cricket pitch and 2 tennis courts. In addition to horticultural works the service is responsible for the upkeep of all the infrastructure (e.g. fences, walls and footpaths) and associated structures within the above sites.

2.3 Operational Depot Review of 2018

2.3.1 The adopted requirement for maintenance standards remain at minimum levels for general grass cutting, hedges, flower and shrub bed maintenance. Budgets are set to reflect the levels of workforce required to maintain these minimum standards with little or no resource resilience. Service performance throughout the peak season is therefore highly susceptible to unseasonal weather or unexpected staff absence.

2.3.2 The operational staff successfully delivered all maintenance works to the highest possible standard throughout the year. As a result of this it has been notable that complaint numbers have fallen in general and were almost negligible from local bowls clubs. This is certainly a reflection of the work of the gardeners involved and also possibly due to the closer working relationship between management and the bowls leagues. As part of the previous offer to clubs around 'self-maintenance' Clayton bowls club did take up the option to cut their own green with the council attending to all the other maintenance issues and this has gone well this season. The previous adoption of more sustainable flower bed regimes appears to have been successful, particularly as the herbaceous planting begins to become established and the borders to the front of Cartwright Hall and beds in the City Centre have looked impressive all season.

2.3.3 Given that weather patterns this year have been largely favourable despite a very dry summer, the major operational challenge remains that of litter and fly tipping, and this interferes with other programmed activity (such as general grass cutting) due to the need to clear excessive litter prior to completing other tasks. This can be quite challenging in Lister Park due to the amount of events that take place there, although, not every event creates problems.

2.3.4 Officers continued to engage with partners such as Friends of Groups, local community groups, councillors and the Neighbourhood Service to deliver a wide range of improvements to the Area's green spaces as evidenced by the retention of the Green Flag Award for Lister Park and a Gold Award in Yorkshire in Bloom.

2.4 New Works/Projects

2.4.1 The following new projects have been successfully achieved in the last 12 months:

2.4.2 Following the folding of Horton Park Bowls Club officers were able to look at the repurposing of the assets. The buildings and bowling green areas are now occupied

by the Youth Service who are running various inter-active sessions from the site. It also allowed the New Libya Society to establish a base there for its members.

2.4.3 The play area at Greenwood Park was refurbished and refreshed with some new equipment being installed.

2.5 Events

2.5.1 PGS administers, stages and supports a high number of events throughout the year in its parks & recreation grounds (over 230) with 43 events being held in the Bradford West area. These events include both sporting, fun and charity and include the following:

- Cycling sections, Orienteering and Band Concerts Lister Park
- Eid Prayers, Lister Park, Infirmary Field & Woodhead Road Rec
- Friends of events in Horton Park
- Fun Fairs in Lister Park (2) and Infirmary Fields Recreation Ground
- Park Run in Horton & Lister Park
- Sandy lane Parish Council Fun Day Greenwood Park
- Various one day play & activity sessions
- Various sponsored runs and walks Horton & Lister Parks
- Lantern Parade – Lister Park
- Thornton Gala
- Dickensian Market – Victoria Park, Clayton
- Allerton Partnership Fun Day – Ladyhill Park
- Well Bradford NHS 70th Birthday Celebrations – West Park

2.5.2 All the above events create a very large footfall in our parks and green spaces from both the local community and the wider population of the district.

3. OTHER CONSIDERATIONS

3.1 Service Merger

3.1.1 Following the move into the Neighbourhoods & Customer Services area it is inevitable that there will also be some operational and structural changes to consider. A planned merger of the Parks & Cleansing services will take place which will positively create a larger more resilient workforce and will allow greater flexibility across the service areas.

3.1.2 A management re-structure will also take place which will see the creation of 5 new Parks & Street Cleansing Manager roles who will be responsible for the combined services and report directly to the Area Coordinators.

3.1.3 There will also be a post of a senior Parks & Green Spaces Manager based at a more strategic level and reporting to the Shipley Area Coordinator.

3.1.4 It is anticipated that the proposed new structure will be implemented early in the new year.

4. FINANCIAL & RESOURCE APPRAISAL

4.2 Financial Performance 2018/19

- 4.2.1** Bradford West operations has a notional net budget of £447,000 and there are no potential concerns at this stage. The area continues to undertake additional internal and external contract works in an effort to gain additional income. A further review of Service wide budgets is planned during the current year and this issue remains one of the key priorities

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1** There are serious risk or governance issues associated with this report.

6. LEGAL APPRAISAL

- 6.1** The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013
- 6.2** The Council has various powers to provide parks and pleasure ground and other recreational facilities but is under no duty to do so. The management of such facilities is a matter for the Council subject to its general duties under Occupiers Liability legislation or Health and Safety.

7. OTHER IMPLICATIONS

- 7.1** None

8. EQUALITY & DIVERSITY

- 8.1** None

9. SUSTAINABILITY IMPLICATIONS

- 9.1** Increased local decision making has the potential to create more sustainable solutions to local issues.

10. GREENHOUSE GAS EMISSIONS IMPACTS

- 10.1** PGS service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in areas in an effort to reduce travelling times with its fleet/plant resulting in reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands provide communities with 'green lungs' which can

naturally assist with the filtering of polluted air.

11. COMMUNITY SAFETY IMPLICATIONS

11.1 There are no community safety implications arising from this report.

12. HUMAN RIGHTS ACT

12.1 There are no Human Rights Act implications arising from this report.

13. TRADE UNION

13.1 Trade Unions at all levels are engaged in consultation over the proposals included in this report.

14. WARD IMPLICATIONS

14.1 The information in this report is relevant to all Wards in the area.

14.2 Increased devolution of the services will allow the Area Committee to further address local priorities for those services within wards.

15. AREA COMMITTEE ACTION PLAN IMPLICATIONS

15.1 PGS do not feature widely within many of the Ward Action Plans, however there is clear support for existing 'Friends of Groups' such as Friends of Horton Park together with an aspiration to develop further activity. Partnership working with a number of the local councils is recognised with significant elements relating to the provision of green space and horticultural features.

5.2 There is a clear commitment to support local councils and other groups considering or preparing to take on responsibility for community facilities or services.

5.3 PGS continues to work closely, and generally successfully, with the Neighbourhood Service to deliver such joint aspirations.

16. IMPLICATIONS FOR CORPORATE PARENTING

16.1 There are no implications arising from this report.

17. ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

17.1 There are no privacy impact issues arising from this report.

18. NOT FOR PUBLICATION DOCUMENTS

18.1 None

19. OPTIONS

19.1 None applicable to this report.

20. RECOMMENDATIONS

20.1 That the West Area Committee note the content of this report and welcome the planned merger of the Cleansing Service.

21. APPENDICES

21.1 None

22. BACKGROUND DOCUMENTS

22.1 None

This page is intentionally left blank



Report of the Bradford West Area Coordinator to the meeting of meeting of the Bradford West Area Committee to be held on 28 November 2018

U

Subject: Driving Cohesion Initiative

Summary statement:

This report provides an overview of the Driving Cohesion Initiative led by Bradford West Area Coordinator's office as part of the changing places (controlling migration) fund.

Steve Hartley
Director of Place

Portfolio:

Place

Report Contact: Kate Lightstead Ward
Officer
Phone: (01274) 432597
E-mail: kate.lightstead@bradford.gov.uk

Overview & Scrutiny Area:

1. SUMMARY

This report provides an overview of the Driving Cohesion Initiative led by Bradford West Area Coordinators office as part of the changing places (controlling migration) fund.

2. BACKGROUND

2.1 Bradford West Driving Cohesion Initiative was created as a result of two key issues: Firstly the need to engage with Bradford West communities on conversations around the issues of migration and community cohesion as set out by the controlling migration fund. Secondly the need to create a greater sense of team in Bradford West coordinators office between the youth service, ward officers and wardens that transcends professional roles and creates a team underpinned by appreciation and support.

2.2 A team away day was organised in December 2017 for the Bradford West Area Coordinators office as whole. The theme was tackling cohesion and asset based community development. Staff were asked to look at both organisational strengths and those of the community to consider how we could work together to increase community cohesion. It was recognised that the strength of the team across all professions lay in place leadership. As a collective the Bradford West Area Coordinators team have years of experience of engagement working alongside individuals, communities and businesses and voluntary sector organisations. It was agreed that any project should be built on staff expertise at brokering and facilitating relationships with communities and use this to address issues of community tensions, concerns and complexities.

2.3 Consultation approach:

Established methods of community engagement were considered such as forums, café workshops, stalls at key location etc. However a more creative innovative approach was agreed that would engage a more diverse and representative audience. The Go kart idea was born out of the need to create a tangible experience for those involved in the consultation, and the need to create an initiative that you could not only take to communities and engage with them where they are situated, but also motivate them to then come together with other communities to race them, thereby sharing common experience and tackle barriers to community cohesion.

2.4 Outreach

Ward officers and youth workers identified a diverse mix of groups across the wards to work with through their network of voluntary and community sector networks. A workshop was then facilitated with all groups to discuss themes of identity and community while assembling and creating the Go Kart. The workshops were successful at creating an informal environment in which participants were able to express their point of view, debate discuss and share their feelings as well as express pride in their community through their art work on the Go Karts. Facilitators supported participants to focus on community strengths, and encouraging positive contribution about the common good. **Appendix 2.** Sessional plan.

“As a Muslim woman I feel safe here in Bradford to be myself!”

“I don’t come here because I am a Christian or because I need to come here. I come here because I like the people, we are neighbours and they are family to me!”

“I don’t fit a box I am just me, get to know me and you might be surprised!”

2.5 Driving Cohesion Event.

All groups were then invited to participate in the ‘Driving for Cohesion’ community event in Lister Park in August this year. The theme of the event was community cohesion and groups were encouraged to take part in the Go Kart race. In addition residents took part in community games, picnic, craft sessions and the warm up activity, with 15 residents signing up to the Neighbourhood Ambassador Scheme. The event was a vibrant, intergenerational intercommunity fun experience.

2.6 Achievements

We successfully created an engagement initiative that fostered a stronger two-way relationship between council and communities. By investing our resources in creative positive engagement and safe spaces to listen to residents, our relationships are less likely to sour, and the more likely they are to become more open and trusting.

- 27 2hr workshops took place in July and August engaging over 160 participants from diverse backgrounds across the constituency. **Appendix 1.**
- Over 120 residents attended the Driving for Cohesion event on the 18th August and took part in cohesion activities.
- 15 residents signed up the Neighbourhood Ambassadors scheme. **Appendix 3.**

*“Keep up the good work. Looking forward to next year!” St Margaret’s Church Frizinghall
“We would love to be part of this again, how can we support next years event” Centre point.*

“Lets have more of this, so great to see so many people together from different backgrounds enjoying themselves’ Upper Heaton Residents Group.

3. OTHER CONSIDERATIONS

n/a

4. FINANCIAL & RESOURCE APPRAISAL

Driving cohesion cost £4,000 to fund. To resource this project for 2019 will cost a similar amount as well staff time and commitment.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

n/a

6. LEGAL APPRAISAL

n/a

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Priorities supported will promote fairness and inclusion while supporting Bradford West Area Committee's commitment to equal opportunities for all, including those protected characteristics identified within the Equalities Act 2010

7.2 SUSTAINABILITY IMPLICATIONS

n/a

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

n/a

7.4 COMMUNITY SAFETY IMPLICATIONS

n/a

7.5 HUMAN RIGHTS ACT

➤ n/a.

7.6 TRADE UNION

n/a

7.7 WARD IMPLICATIONS

➤ This project supported groups from all wards in the area to increase cohesion and participation.

8. NOT FOR PUBLICATION DOCUMENTS

➤ None

9. OPTIONS

That Bradford West Area Committee adopts the next steps outlined in the report

10. RECOMMENDATIONS

After a team debrief we agreed that it would be beneficial to build on this years event and repeat next year. The project has real potential and proven ability to break down barriers to community tensions and create space for consensus building. As a service the opportunity to hold an annual event that brings communities together has a positive impact on creating resilient relationships for ongoing problem solving and ward partnership work. The team agreed the following recommendations going forward:

- Expand the number of groups involved and target hard to reach groups such as refugees, Adults from Eastern European community and Black and Caribbean groups.

- Build this to be an annual event with additional targeted community cohesion activities that can compliment the Go Kart race.
- Empower staff, specifically wardens, to engage with the project and have a role in facilitating groups.
- Build sustainability through developing a partnership with community groups to source external funding and run the event long term.

11. APPENDICES

Appendix 1. Groups involved

Appendix 2. Sessional plan for outreach

Appendix 3. Photos from the Day

Appendix 4. Neighbourhood Ambassadors

12. BACKGROUND DOCUMENTS

- Background documents are documents relating to the subject matter of the report which disclose any facts or matters on which the report or an important part of the report is based, and have been relied on to a material extent in preparing the report. Published works are not included.
- All documents referred to in the report must be listed, including exempt documents.
- All documents used in the compilation of the report but not specifically referred to, must be listed.

Driving Cohesion Event: Participant list

	Ward	Name of Group	No of participants	Demographic
1.	Heaton	St Margaret's Wednesday Group	11	Intergenerational mixed event
2.	Heaton	Upper Heaton Working Together	10	South Asian Mothers and children
3.	Heaton	Frizinghall Youth group	6	South Asian age 11 - 18
4.	Heaton	St Barnabas youth group	8	A mixed group of young people age 11 - 18
5.	Heaton	Aldo House	6	Looked after young people
6.	City	Grange Interlink	6	South Asian mothers and daughters
7.	Toller	Girlington Community Centre – EE group	10	Eastern European Young people
8.	C&F	FGNG	6	Mixed community
9.	C&F	Al Hikam Boys	6	South Asian Young people 6 - 18
10	C&F	Al Hikam Girls	6	South Asian Young people 6 - 18
11.	C&F	Modern Day Awareness Project	10	Intergenerational mixed community
12	C&F	Clayton Youth Club	7	White British young people age 13 - 18
13	Manningham	BYO Girls	6	South Asian Young people 13 - 18
14	Manningham	BYO Boys	6	South Asian Young people 13 - 18
15	Manningham	BEAP	12	South Asian community
16	Manningham	Hollings Youth ASSOCIATION	6	South Asian Young people 13 - 18
17	Manningham	Lister Community Action Group	6	Intergenerational mixed community
18	Manningham	Lister Community Action Group	7	Intergenerational mixed community
19	City	Inclusion Group	10	Young people with disabilities
20	City	Ivanhoe Mosque	6	South Asian young men
21	Toller	EE Group	11	Eastern European young men
22	West	Volunteers and befriending group	6	Mixed community
23	Thornton and Allerton	Stroke Victims	6	Intergenerational mixed community
24	Thornton and Allerton	Youth inspectors	5	Young people mixed community age 18 to25
26	Toller	Great Horton Church Cricket Club	6	South Asian males mixed intergenerational
27	Toller	Great Horton Church Cricket Club	6	South Asian males under 12.

This page is intentionally left blank

Driving for cohesion: session plan 2hrs

Participants must be 11+ unless accompanied by an adult. Group of approx. 6

Session Plan

	Activity	Resources
1.	Welcome	Sign in sheet
2	Ask participants what identity means to them?	
3	Take a ball or something similar to pass round the group and encourage participant to shout out terms of identity for example: Football fan Woman Gay Hindu Brother Creative Bradfordian	Ball
4.	Ask the group to write down 3 words that they would like (positive) to use to identify themselves and their group. Encourage the group to share and discuss. Encourage the group to focus on strengths what makes them proud of whom they are, what do they stand for?	Pens and paper
5.	Go kart: Assemble the kit – this shouldn't take long as most of the kart is already fixed in place. But it should encourage the group to get familiar with the kart.	Pens and paper Go Kart Assembly Kit
6	Draft a design: Hand out pens and papers encourage the group to draft how they could reflect these elements of their identity in their design of their Kart.	Pen and paper
7.	Design the kart: Agree which elements of everyone design you are going to use and select the materials you are going to use. You may want to add a flag with the groups name on or identity.	Art Box of materials
8.	Discuss with the group the date of the final event on the 18 th August and how it will work. How they will get there. Who will look after the Kart etc.? Ideally bring back to Lawcroft House or Toller Cafe	
9.	Evaluation	Evaluation

This page is intentionally left blank

Neighbourhood Ambassador - Bradford West Constituency

Why do we need your help?

At Bradford West Area Co-ordinators Office, we are continually amazed by the generosity displayed by local community members in supporting each other. Support to the local areas from community members is continually growing and as part of the local authority, we endeavour to thank every one who takes time out to support their neighbourhoods and communities.

Neighbourhood Ambassador role has been established to ensure that local communities are connected to Bradford West Area Co-ordinators Office and support for each neighbourhood is provided to reduce isolation for hard to reach communities and enhance the excellent work which is already being provided by both volunteering and public sector organisations.

How can you get involved?

Neighbourhood Ambassadors can assist their community in a variety of ways including:

- Be the voice for your neighbours.
- Work with Officers and Members for your neighbourhood.
- Give your neighbourhood a voice and keep them from being isolated.
- Raising awareness of local community issues.
- Becoming eyes and ears of their local community.
- Sign post and support local people who need help.

What skills do you need to be a Neighbourhood Ambassador?

- Be caring.
- Reliable.
- Confident communicator.
- Enthusiastic.

How much time will you need to give?

There is no minimum or maximum time commitment that is expected as being a Neighbourhood Ambassador is flexible and any time given would make a huge difference to each neighbourhood and the people within it.

What support will you get?

- You will be assigned a dedicated member of staff as a direct contact for any questions or queries you may have.
- You will receive one to one support from your local Ward Officer.

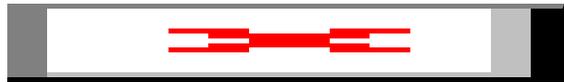
What can you gain from being a Neighbourhood Ambassador?

- The satisfaction of knowing you are making a valuable contribution to your Neighbourhood.
- Meeting new people.
- Adding value to the services provided in your local area.
- Utilising and enhancing your skillset.
- Staying active.

Further Information Contact:

Arshad Mahmood

Ward Officer – Bradford West Area Co-ordinators Office



Report of the Bradford West Area Co-ordinator to the meeting of Bradford West Area Committee to be held on Date 28th November 2018

V

Subject:

Bradford West Neighbourhood Policing Team activity to address the “Safer Communities” priorities within the Bradford West Constituency Ward Plans for 2018 / 2019

Summary statement:

This report gives an update of some of the work undertaken by the Bradford West Area Neighbourhood Policing Team and an overview of the Bradford West Constituency Performance data.

Steve Hartley
Director Department of Place

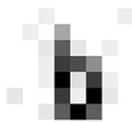
Portfolio:

Environment

Report Contact: Insp. Tom Casey & Kate Lightstead

Overview & Scrutiny Area:

Environment and Waste Management



Suzan Hemingway, City Solicitor

1. SUMMARY

- 1.1 This report gives an update of some of the work undertaken by the Bradford West Area Neighbourhood Policing Team and an overview of the Bradford West Constituency Performance data.

2. BACKGROUND

- 2.1 Appendix A gives an overview of the Bradford West Area between April 2018 and October 2018 and gives a comparison with the same period in the previous year.

3. OTHER CONSIDERATIONS

- 3.1 There are now named Police and Council Ward Officers aligned to Wards across the Area who are supported by designated staff with allocation to specific areas. The boundaries are co-terminus and therefore enable effective co-ordination, tasking and problem solving.
- 3.2 Bradford West Neighbourhood Policing Team works closely with Bradford Council's Neighbourhoods Team across the West Constituency. This relationship has been strengthened over the last 7 years, since Bradford West Area Co-Ordinators Office co located to Lawcroft House. A number of joint community initiatives have taken place including piloting new contact points, street surgeries, attendance at parents' consultation events, fun days and also attendance at other public engagement opportunities. Days of Action have been undertaken including information-giving, door knocking by staff from the teams, traffic operations, fines warrants, and environmental activities.
- 3.3 Ward Partnership Team meetings, continue to be supported by partners, including the West Yorkshire Police, Social Landlords, Youth Service, West Yorkshire Fire Service, Environmental Health Officer and Elected Members to problem solving and information-sharing focussing on strategic priorities, entrenched issues and emerging challenges.
- 3.4 Neighbourhood officers from the Council and Police have participated in more robust joint patrols and enforcement activities managing school gate parking issues to reduce traffic congestion, illegal / inappropriate parking and risks to pedestrians as well as other road users. Traffic operations are planned throughout the year. The Council's CCTV car is also deployed to support enforcement activities. Where possible, engagement work including school assembly presentations, attendance at school events to meet parents, children taking part in speed watch and other road safety educational activities also take place.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Not applicable.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 No significant risks.

6. LEGAL APPRAISAL

6.1 There are no known legal implications.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The information in the report seeks to address emerging crime and community safety priorities across all communities within the Area.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.2 The involvement of a wide range of partners in working together to address community safety and crime issues contributes to finding sustainable solutions.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 No impacts.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 All the work identified within this report contributes to improving community safety.

7.5 HUMAN RIGHTS ACT

7.5.1 No specific implications.

7.6 TRADE UNION

7.6.1 None.

7.7 WARD IMPLICATIONS

7.7.1 The information provided in this report is relevant to all Wards within Bradford West Area.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 The actions contained within this report impact on all the priorities within the Safer Communities theme in all Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 This report is presented primarily for information.

10. RECOMMENDATIONS

10.1 That Bradford West Area Committee notes the work undertaken by the Bradford West Neighbourhood Policing Team from April 2018 and October 2018 that contributed to addressing priorities within the ward plans for the Bradford West Area.

10.2 That the Bradford West Area Committee notes the positive partnership working that has been established with Elected Members, Council Officers, community organisations, volunteers and residents within the Bradford West Area.

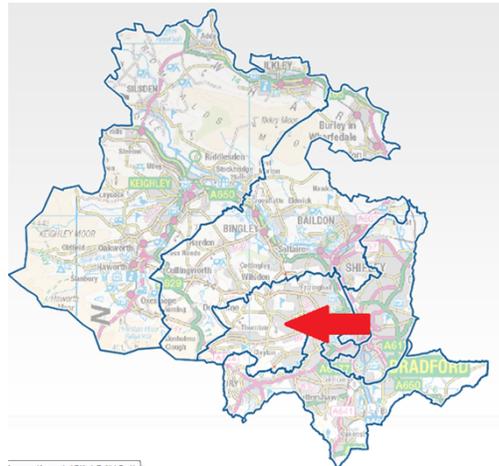
11. APPENDICES

11.1 Appendix A – Bradford West Performance Data – April 2018 and October 2018.

12. BACKGROUND DOCUMENTS

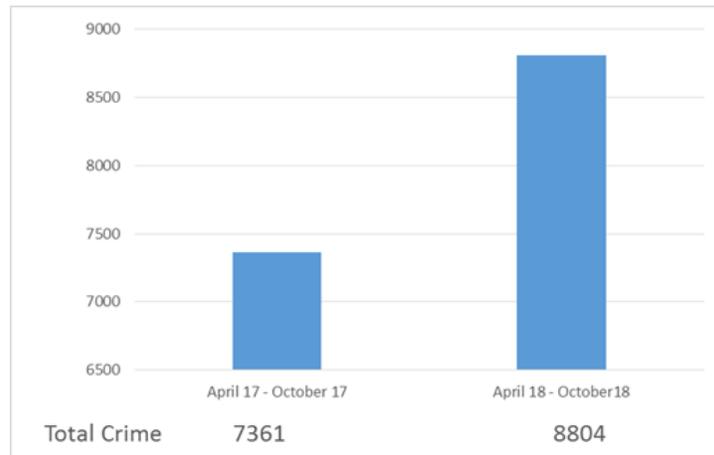
12.1 None.

BRADFORD WEST

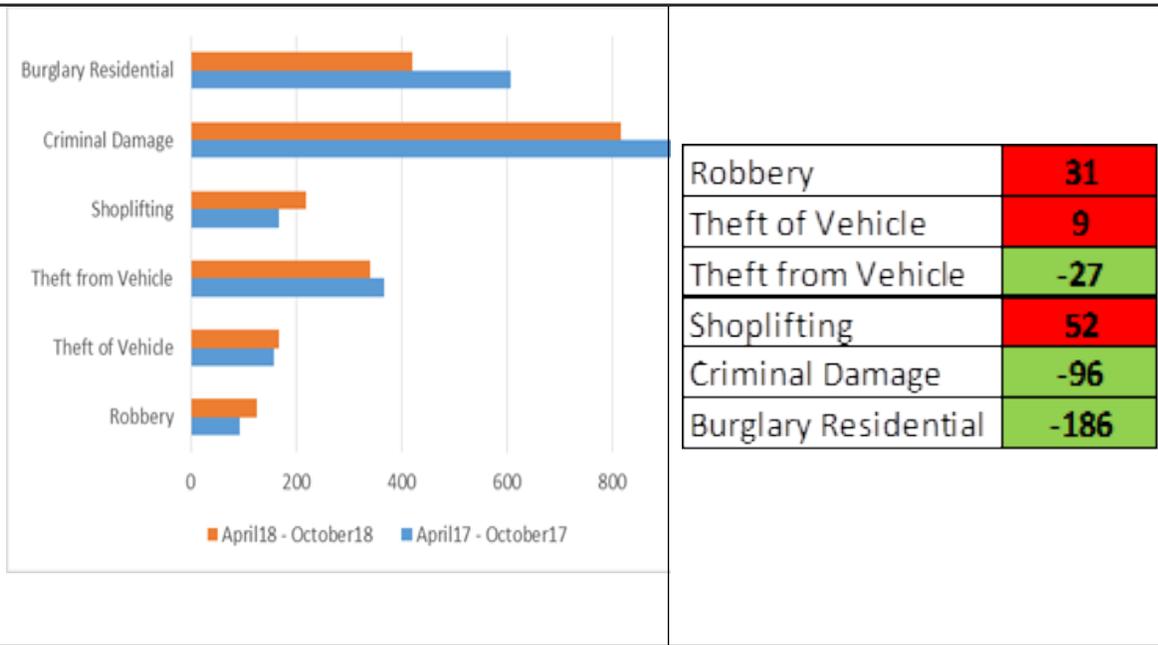


CRIME FIGURES

The following data highlights figures for the main crime types in Bradford West for the year to date (this will equate to crime figures between April 2018 to October 2018 with a comparison of the same period from the previous year):



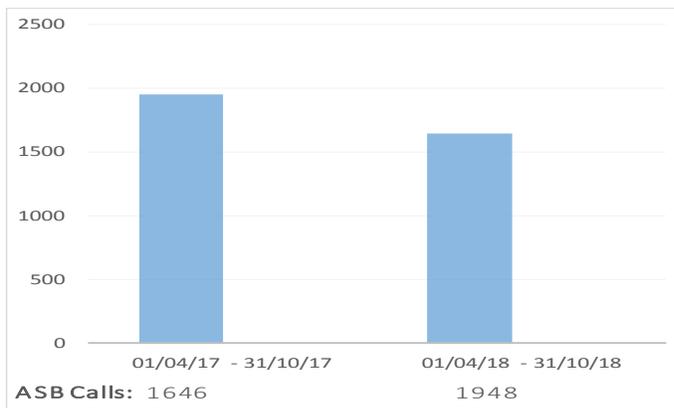
This is broken down into different crime types as below along with an increase and decrease figure for each:



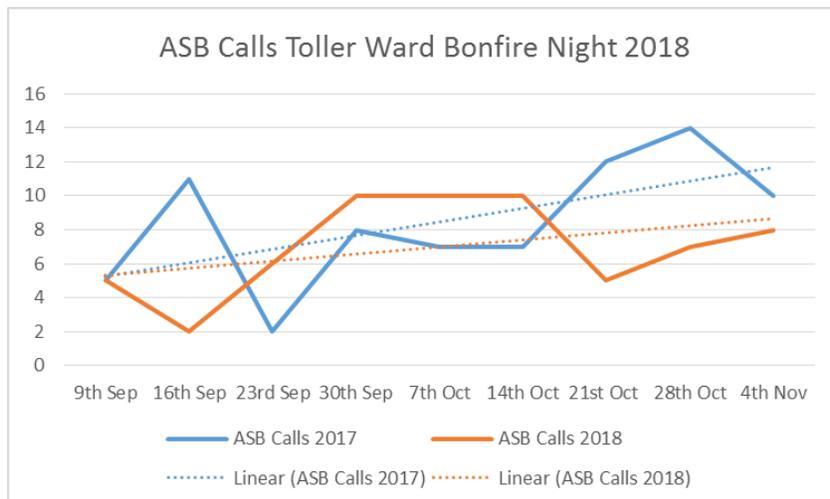
ANTI SOCIAL BEHAVIOUR

ASB calls for service

The below chart shows the total number of calls for service for nuisance related issues. This shows a clear reduction in ASB calls for service since 1st April 2018 compared with the same period the previous year.



ASB Bonfire Period – Toller Ward



POLICE UPDATE

INSPECTOR Tom Casey BRADFORD WEST NEIGHBOURHOOD TEAM

I would like to take this opportunity to thank everyone across all agencies and the community, who have contributed in the last year to policing and improving community safety in Bradford West.

We continue our investment in Neighbourhood Policing and embedding of the new Neighbourhood Policing Model introduced on 19th March 2018. We remain focused on engagement with communities, problem solving and early intervention in helping to reduce crime and anti-social behaviour. We recognise that relationships between West Yorkshire Police and our communities is fundamental to successful policing at all levels. We are committed to working closely with partners in helping reduce risk and harm, to support vulnerable individuals and make our communities safer and feel safer.

Between the dates of 1st April 2018 and 31st October 2018, Bradford West PWA recorded an increase of 19% of total recorded crime over the previous year. The majority of this increase is down to the rise in the recording of violent crime experienced nationally. The Office for National Statistics indicates that nationally overall violence rose by 19%, robbery by 22% and sexual offences by 18%.

Statisticians believe the change is down to better recording and increased confidence of victims coming forward rather than a real-world increase in attacks. HM Chief Inspector of Constabulary sent an instruction to all Chief Constables to reiterate the need to record absolutely every crime that comes to Police notice. This means that at one incident there can be multiple crimes recorded which has seen our overall crime increase in line with crime data integrity. It is absolutely right that we do, as we need an accurate reflection of what is happening in our area.

There is much good news around crime trends at Bradford West that bucks the national trend, including reductions in theft from vehicle, criminal damage and burglaries. ***Bradford West has recorded the biggest reduction in recorded burglaries across all areas of Bradford compared with the previous year.***

Robbery	31
Theft of Vehicle	9
Theft from Vehicle	-27
Shoplifting	52
Criminal Damage	-96
Burglary Residential	-186

We continue to work closely with the local community, partner agencies and elected members to address the issues important to them.

The below are *just a few* examples of some of the joint work and initiatives carried out:

City ward

Grantham Road

Working closely to tackle problems in the Grantham Road Area, related to drugs use and dealing and conducted a number of Multi Agency Days of Action.

Eldon Place/Snowden Street

Working with partners to tackle ASB issues related to drugs use and dealing

Green Lane Area

Working closely to tackle problems in the Green Lane Area, related to ASB

Parking at schools

Parking and traffic issues outside schools. Joint patrols with PCSOs and Council Wardens. Joint support to a number of community events across the ward.

Days of actions

PCSOs supported council staff on a number of days of action tackling environmental issues

EID Project

A joint partnership project titled Operation Spittlemoor involves resources from the Police, Council and volunteers during Eid. The operation is designed to tackle anti-social use of motor vehicles along the Great Horton Road corridor.

The most recent EID project ran from Tuesday 21st August until Thursday 23rd August and overall was quieter than previous Eids.

Summary results:

Traffic Related	
S59 Written Warnings for ASB use of vehicles	12
Traffic Offence Reports (Mobile Phones, speeding, seatbelt etc)	30
Fixed Penalty Notice	11
Parking Tickets	42

Vehicle Seizures Total	
Crime	8
No Insurance	11

Arrest Total	
	8

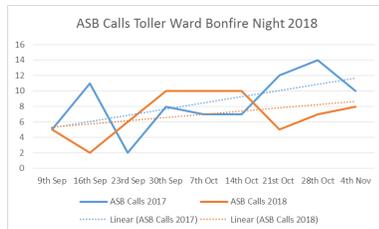
Police Camps

Bradford District Police Camps are hosted at Trinity Green Campus, Morley Street. Over the summer in a 3 week period we have engaged with 800 young people aged 8-15 from across the district. We have broken down barriers between police and local young people whilst offering emergency service themed life skills education.

Toller Ward

Bonfire week

Working closely with elected members, council, partners and the community that saw large numbers of community volunteers patrolling the streets. This was a huge success that resulted in a significant reduction in issues.



Parking at schools

Parking and traffic issues outside schools. Joint patrols with PCSOs and Council Wardens. Joint support to a number of community events across the ward.

Days of actions

PCSOs supported council staff on a number of days of action tackling environmental issues

Drug misuse Chassum Grove, Farfield St.

Following concerns regarding drug dealing, littering, ASB and youths congregating. Neighbourhood Watch introduced along with an increase in high visibility PCSO and Council Warden patrols.

Clayton & Fairweather Green Ward

Community Alcohol Partnership (CAP).

This project incorporates a number of partners including Youth Service, NHS, Police, Ward Members & Barnados all of which work together sharing resources to deliver workshops and community events around alcohol awareness.

ASB yellow letter visits.

Youth service and police have been working jointly together. If a young person is flagged by calls for service because their behaviour is a cause for concern then a home visit is undertaken jointly by police and youth worker and parent/carer is spoken to alongside the child. This allows their behaviour to be addressed by the police and diversionary work and a support plan for the young person can be put in place.

Year 6 football tournament

Jointly with council and youth services a year 6 football tournament was organised for children across Clayton and Thornton wards. In between matches the children received educational inputs relating to alcohol misuse, drugs, anti-social behaviour and Cyber safety. It also provided local NPT officers to engage with children from their ward area.

Lower Grange Youth Group

PCSO are working with youth services who have identified a cohort of youths from the Lower Grange area who are on the periphery of ASB. Each Tuesday PCSO attended with youth services and worked with these children to divert them away from ASB.

Joint Outreach.

An initiative where a PCSO & Youth Worker jointly undertake outreach around the local hot spot areas for ASB. Engaging with the young people to explore why these issues are arising, we educate them of the consequences, offer positive activities for them to engage in but also give a voice to the young people which builds relationships between the youth and the Police.

Days of action

Multi agency days of action have been held across the ward areas. During these days NPT have worked alongside DVSA, DVLA, and Taxi licensing to tackle anti-social use of vehicles. Warrants have been executed under the misuse of drugs act. Joint patrols have been conducted by wardens and PCSO's.

Thornton and Allerton Ward

Community Alcohol Partnership (CAP).

The CAP has now extended into ward 63. This project incorporates a number of partners including Youth Service, NHS, Police, Ward Members & Barnados all of which work together sharing resources to deliver workshops and community events around alcohol awareness.

ASB yellow letter visits. Youth service and police - If a young person is flagged by calls for service because their behaviour is a cause for concern then a home visit is undertaken jointly by police and youth worker and parent/carer is spoken to alongside the child. This is so the behaviour can be addressed by the police and diversionary work or a support plan for the young person can be put in place.

School gate parking – Area Office /Council wardens/ Road Safety Team /Police/Schools .Visits to schools across the ward to educate, inform and change driver behaviour and enforce where needed. The project uses police to educate drivers who are dropping off or picking up at start and end of school day. School pupils under supervision, reward good driver behaviour or give out false tickets for poor driving and often speak with them about driver behaviour which puts pupils or pedestrians at risk. After 3 days of this activity, Council wardens d follow up visits and carry out enforcement activity as required.

Days of action

Multi agency days of action have been held across the ward areas. During these days NPT have worked alongside DVSA, DVLA, and Taxi licensing to tackle anti-social use of vehicles. Warrants have been executed under the misuse of drugs act. Joint patrols have been conducted by wardens and PCSO's.

Year 6 football tournament

Jointly with council and youth services a year 6 football tournament was organised for children

across Clayton and Thornton wards. In between matches the children received educational inputs relating to alcohol misuse, drugs, anti-social behaviour and Cyber safety. It also provided local NPT officers to engage with children from their ward area.

Heaton Ward.

One of the main priorities in the ward has been tackling anti-social driving and parking as well road safety at schools. Operation Steerside has been focused on Howarth road and has seen considerable results. Wardens and PCSO's have supported each other in various action days across the ward to target dangerous parking at school drop offs focused on Bingley road, Haworth road and Frizinghall Road.

The PCSO'S have an invaluable relationship with the community in Heaton and their knowledge of the local area and relationship with individuals has been pivotal in building community cohesion in the ward. The team go out of their way to support community fun days, school parents evening, neighbourhood watches and they have been a key player in the Healthy Heaton initiatives encouraging healthy lifestyles.

Problems of anti-social behaviour identified through the ward officer teams have been tackled with a multi-agency approach. This includes Bradford cares initiative to tackle aggressive begging at Sainsbury's, youth outreach to tackle anti-social behaviour on Haworth Road addressing issue at the golf course and housing estate as well support to the fire service dealing with Hot spot areas such as Royds Wood.

Manningham Ward.

Ramadan Project

Every year residents on Wilmer Road had problems with increased ASB over Ramadan. A Ramadan Plan was agreed, where the Police patrolled and set up a WhatsApp group between the residents where they could report concerns direct to the Council Ward Officer and themselves.

Bonfire night

Working closely with the Police and Fire Service with regards to getting some of the community involved in Girlington and Manningham for this bonfire period.

Drug Rehabilitation

Working with drug rehabilitation charities clean ups have occurred in the Houghton place area to try and combat issues with drug taking. The charities now target the area to try and engage with drug users and help them to get on a drug rehabilitation plan.

This page is intentionally left blank